

STUDENT VOLUNTEER POLICY
C-FB Council PTA & Educational Foundation
Gently Used Book Sale

Can students and student groups volunteer?

Yes, we love to have them involved and we love when they come with their friends to help out; however they need to remember they are here to work NOT to hang out or shop for books. Also if they have a form which they need signed to receive credit for their hours, please make sure they have the form with them.

For safety reasons we have the following age-related guidelines for student volunteers

- ⇒ ELEMENTARY SCHOOL students MUST be accompanied by one adult volunteer for each student. Adults MUST REMAIN WITH the student.
- ⇒ MIDDLE SCHOOL students - one adult for each 2 - 3 students. The adult MUST REMAIN with the students.
- ⇒ HIGH SCHOOL students need not be accompanied by an adult; however, if you are dropping them off we would like for you to come in and meet us. ALL high school students must give us an emergency contact number.

All volunteers (adult and students)

- ⇒ Should “sign in” when they arrive and “sign out” when they leave.
- ⇒ Sign in is are located at the counter by the door.
- ⇒ PLEASE WRITE LEGIBLY as we record all volunteer hours by each volunteer’s name in a computer spreadsheet.

Thank you for adhering to our guidelines.